

## **FALLBROOK AIRPARK ADVISORY COMMITTEE**

FALLBROOK COMMUNITY AIRPARK  
2155 S. Mission Road, Fallbrook, CA 92028  
Phone: (760) 723-8395

### **MINUTES**

The meeting was called to order at 7:14 P.M. on May 7, 2007 at the Fallbrook Public Utilities District Boardroom, 990 East Mission Road, Fallbrook, California.

**ROLL CALL** Members present represent a quorum.

Tom Cooper	Present
Joe Fedorchak	Absent
Carl Morrison	Absent
David Duffer	Present
Doug Dwyer	Present

### **COUNTY STAFF PRESENT**

Peter Drinkwater, SD County Airports Director  
Bo Donovan, Fallbrook Airport Manager

### **MINUTES**

The minutes from the February 5, 2007 meeting were approved with a motion by Mr. Dwyer and a second by Mr. Duffer. 3 ayes, 0 nays.

### **COMMITTEE BUSINESS**

Mr. Dwyer presented a report from Mr. Morrison, who was assigned the task of reviewing the County's EIR status and cause. Mr. Morrison's report is attached to these minutes, as is a memo from Ms. Wendy Orth, County ESU. A motion was made to accept Mr. Morrison's report and conclusions by Mr. Dwyer and seconded by Mr. Duffer. The motion was approved, 3 ayes, 0 nays.

### **DIRECTOR'S REPORT**

Mr. Drinkwater presented a "Draft" of the proposed airport's budget for 2007/2008. This budget has not yet been adopted, but is expected to be finalized and adopted by June.

### **COMMENT**

Mr. Richard Steere made a number of comments regarding the EIR and Mr. Morrison's report and stated that he still had a number of questions, which he will present to County staff. Mr. Steere also provided a brief history of the Airpark's MUP and Master Plan's timelines.

## **CORRESPONDENCE**

There was no correspondence to report.

## **STAFF/MANAGER'S REPORT**

Mr. Donovan reported on the following:

- The EIR Study status report.
- An Airport layout Plan has been posted, as requested by the Committee, for reference, if needed.
- The following maintenance items:

The removal of the AT&T equipment box on the taxiway edge.

Vehicle Directional Signs

Removal of the road dots and the security gate (lift arms)

- Noise complaints (none) and helicopter operations. It was noted that violations may be necessary to enforce the airport's restrictions on helicopter operations. Mr. Steere suggested an FAA "NASSA" form be used by the offending pilots and it was agreed that this was a good suggestion.
- Reported that there are no known businesses operating in hangars, except those approved, at this time.
- A study of the Unicom's accuracy. It was reported that the Unicom's accuracy is within safe and normal standards.
- The recent fire inspection (a part of the EIR requirements) and a description of the items staff must address with the airport's leaseholders and Maintenance staff.
- The recent 5010 Inspection completed by CalTrans and a description of those items to be addressed by staff.
- An operations count for the month of April was 2,704 vs. 3,152 from April of 2006.
- A report on the April 22<sup>nd</sup> Avocado Festival Open House. We hosted approximately 2,100 people.
- Reported on the recently completed hangar inspections.

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**NEW BUSINESS**

Mr. Drinkwater asked the Committee for it's appraisal of the Contract Manager concept vs. a County employee as an Airport Manager. It was generally agreed that it was more about the quality of the Manager in place and not the concept of him/her being a County employee or a Contractor. Unanimous support for the current Airport Manager was voiced and it was mentioned that perhaps because he was a contractor, the point of hours spent was not an issue and there was more value to the County and the Airport because of that.

**SET AGENDA**

The next regularly scheduled meeting is scheduled for Monday, August 6, 2007 at 7:00 P.M. The Committee requested that an additional EIR Study update and the subject of next year's Open House be placed on the agenda.

The Committee also requested a copy of the EIR Draft Report as soon as it is available. The Draft Report will be given to Mr. Drinkwater and copied to Mr. Donovan, who will distribute to the Committee members for study, review, questions and comments. Those points will be delivered back to Mr. Drinkwater for response.

Note attachments.

**ADJOURN**

A motion was made by Mr. Dwyer to adjourn the meeting. The motion was seconded by Mr. Duffer and was approved with 3 ayes, 0 nays. The meeting was adjourned at 8:53 P.M.

Bo Donovan  
Airport Manager  
Fallbrook Community Airpark